

**Lutheran Church of the Reformation
Council Zoom Meeting Minutes**

**Washington DC
Tuesday, November 15, 2022
and follow up email vote Nov. 25-27**

Council members present: Interim Pastor Russ Gordon, Emily Andre, Scott Binde, Karen Carlson, Ivy Finkenstadt, John Hagood, Elizabeth Hann, Suzanne Hazard, Judith Mangubat, Jessica Snowden, Laura Swanson, Elizabeth Wirick.

Guests: Parry Carlson, Property Committee Chair

Staff present: Jarrod Jabre

Motion approved (*unanimous unless otherwise noted*)

- 1) Approve increasing the hours for the office assistant position held by Julie Miller from 32 to 40 hours per week (Finkenstadt, Hagood).
- 2) Accept the invitation for LCOR to join the Partner Council of Samaritan Ministry of Greater Washington, authorize Financial Secretary Suzanne Hazard to communicate this decision to Samaritan Ministry, and authorize LCOR officers to take any further action necessary to ratify LCOR's membership in the Samaritan Ministry Partner Council (Hazard, Carlson).
- 3) (via email Nov. 25-27) For 2023, the fair market value of the parsonage at 226 E. Capitol Street is \$4,693/month for rent and \$400/month for utilities, for a total of \$61,116 for the year (Andre, Swanson).

Minutes for the October 18 Council meeting, October 25 budget meeting as well the November 6 Congregational meeting will be reviewed and approved at the December 13 meeting.

Discussion Items and Reports

Engineering Study for HVAC System: Parry Carlson and Jarrod explained the preliminary study recently completed. According to the report, the system may last as long as another five years, but performance will deteriorate further. This report does not include recommendations or options for replacement; that will be in the next report. Jarrod and Parry explained that because of the complexity of the system, a more detailed study and assessment is necessary to even get bids to replace the system. This second study will cost in the range of \$30-60,000 although Jarrod is working with Community Purchasing Alliance group to hopefully keep the cost as low as possible while still obtaining needed information.

Constitution: The group working on the constitution and bylaws has identified the need for two changes. One would be to eliminate the Endowment Fund Committee. The other change, recommended by the Bishop, is to remove the President as an ex officio member of all committees; instead the President would be an ex officio member of the Mutual Ministry and Call Committees.

Community Host: Christine Goepfert is leaving and we will need to advertise for a replacement community host.

Market Value for Parsonage: Every year, the Council must approve a fair market value of the parsonage which is then treated as a tax-free portion of the Pastor's salary. In 2022, we carried over the 2021 value but the Personnel Committee is in the process of determining the FMV for 2023. The vote will be conducted by email once the Personnel Committee determines the amount.

Worship, Music and Arts: The Committee met November 14. They are in the process of reviewing the LiveStream to enhance this as a ministry area. Greening of the church will be on Saturday, December 10.